



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Telangana University

DICHPALLY, NIZAMABAD – 503 322 T.S.

(A State University Established under the Act No.28. A.P.,
Recognized by UGC under 2(f) and 12(B) of UGC Act, 1956)
(Accredited by NAAC with 'B' Grade)

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M.Sc., Ph.D.

CONTROLLER OF EXAMINATIONS

Lr. No. **329/FEE/MBA&MCA/EB/TU/2024**

Date: 21-03-2024

NOTIFICATION

It is hereby notified that the **PG –IV-Semester M.B.A. / M.C.A. & IMBA (X-Semester) (Theory & Practical) Regular/Backlog Examinations** of Courses will be held in the month of **April -2024**. The following are the last dates for the payment of Examination fee and submission of Application forms:

Without fine : 01/04/2024

With a fine of Rs.100/- : 04/04/2024

PG IV Semester Regular Examinations Fee Particulars:

- | | |
|---|-------------------|
| 1 M.B.A./M.C.A. (for all subjects) | : Rs.800/- |
| 2 IMBA (X-Semester) | : Rs.800/- |

PG IV Semester M.B.A. / M.C.A. & IMBA (X-Semester) Backlog Examinations Fee Particulars for the students admitted during the academic year for MBA/MCA-2 Years 2020 batch onwards & IMBA – 2017 batch onwards:

- | | | | |
|-----------------------------|----------|----------------------|-------------------|
| 1 M.B.A./IMBA/M.C.A. | : | One Subject | : Rs.250/- |
| | | Two Subjects | : Rs.500/- |
| | | More than two | : Rs.800/- |

Note:

All candidates of M.B.A. / M.C.A. course (s) who are appearing for IV Semester have to pay Rs. 250/- for Consolidate Memorandum of Marks & Rs. 250/- for Provisional Certificate in addition to Examination fee.

Candidates have to submit a Xerox copy of Memorandum of marks of examination he/she appeared previously along with application form.

- The date of commencement of Examinations and the course-wise detailed Time-Table will be notified in due course.
- Application form(s) will not be accepted directly from any candidate or from the Principal after the due date.
- All the Candidates of PG M.B.A. / M.C.A. IV-Semester & IMBA (X-Semester) should fill the online examination form and submit to the Principal concerned.**
- The students should enter their name correctly in the examination form as per their Degree certificates (other than integrated course) or Inter certificate (5YIPGP). Telangana University will not be responsible for any mistakes in the candidates details.
- The students of campus colleges have to pay the fee through B-Challan (which is available in the college office) in favour of the **Registrar, TU, Examinations Accounts** payable at State Bank of India, Telangana University Branch(Code No.13804), Nizamabad – 503 322.
- For Affiliated Colleges, payment of consolidated Examination Fee Bank must be drawn in the form of **Demand Draft/RTGS/NEFT** (Course wise) from any **Nationalised Bank** in favour of **The Registrar, (Account No:31079102875) Examinations Accounts**, Telangana University, Nizamabad. **The Bank processing fee must be paid separately**

Following are the last dates for payment

Without fine : 02/04/2024

With a fine of Rs.100/- : 06/04/2024

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7. **FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.**
8. Application forms should be scrutinized and signed by the Principal/ Academic Co-ordinator of the college in accordance with the guidelines and instructions issued and should be tied separately in chronological order. Applications of not eligible candidates are liable for rejection at any stage whenever they are detected. For this, the University will not be held responsible in any manner.
9. **The Principals are requested to :**
 - a) Inform all the concerned candidates that the payment of examination fee & submission of application forms will not be entertained after the due date under any circumstances. **The Examination fee once paid by the candidate will not be refunded or adjusted.**
 - b) **Not to collect the exam fee from Blind, Physically disabled, Deaf & Dumb students.** A Xerox copy of Medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40%) must be attached to the application forms. **Blind, physically disabled, Deaf & Dumb students application forms should be submitted separately along with separate Nominal Roll.**
 - c) **Forward all the examination application forms of the eligible candidates duly attested with all the requirements to the examination branch on or before 08.04.2024 without fail. Forms received after the due date will be levied a penal fee of Rs. 1000/-per day.**
 - d) Instruct the students to enclose the Xerox copy of the memorandum of marks of earlier examinations to verify eligibility.
 - e) Allot new Hall ticket number (which is not allotted earlier to any of the candidate of the college) to the candidates transferred from other Universities and affiliated colleges of TU and to enclose the TU Admission/ permission order for Transfer, memorandum of marks and migration certificate of the parent university.
10. The College will be held responsible for any mistake committed while filling the candidate name, father name and paper title (Theory & Practical) through **ONLINE**.
11. The Principals are requested to submit compulsory the following documents along with application forms, other wise their forms will not be accepted.
 - (i) 3 hard copies of nominal rolls in the prescribed proforma approved by Director, Directorate Academic Audit.
 - (ii) The detailed fee statement signed by the college Principal.
 - (iii) No Dues Certificate and Affiliation extension order for the year 2023-24 with sanctioned strength issued by the Directorate of Academic Audit, TU
 - (iv) The copy of online EAF form signed by the candidate after verifying the name and Subject Titles.
 - (v) The Principals are also requested to submit Subject-wise/Paper-wise data (in duplicate) separately.



CONTROLLER OF EXAMINATIONS

Copy to:

1. The P.S. to the Vice-Chancellor, TU.
2. The P.A. to the Registrar, TU.
3. The Director, Academic Audit Cell, TU.
4. The Principal University College & Affiliated Colleges under the Jurisdiction of TU.
5. The Addl. Controller Examinations (PG-Confidential), Examination Branch, TU.
6. The Asst. Registrar, Examination Branch, TU.
7. The Public Relation Officer, TU.
8. The Website Section, TU.
9. File

NOTE: Any Clash in the Press Note may be brought to the notice of the Controller of Examinations.